

Dacorum BC Community Impact Assessment (CIA) Template

Policy / service / decision

Procurement Act 2023 – Proposed Commissioning & Procurement Standing Orders

Description of what is being impact assessed

What are the aims of the service, proposal, project? What outcomes do you want to achieve? What are the reasons for the proposal or change? Do you need to reference/consider any related projects?

Stakeholders; Who will be affected? Which protected characteristics is it most relevant to? Consider the public, service users, partners, staff, Members, etc

It is advisable to involve at least one colleague in the preparation of the assessment, dependent on likely level of impact

Due to the implementation of the Procurement Act 2023 in February 2025, the Council are required to update their procurement governance arrangements – in this instance the Commissioning & Procurement Standing Orders (CPSOs).

The CPSOs provide guidance on key principles, application, and ambitions, whereas the technical supplementary instructions provide clear processes for officers to follow.

The objectives of the Procurement Act 2023 are set out below:

- create a simpler and more flexible commercial system
- open up public procurement to new entrants
- embed transparency throughout the commercial lifecycle

The change in legislation will primarily impact on businesses that want to contract with the Council, which could include local SMEs, which is supported by the objective of opening up public procurement to new entrants.

Evidence

What data/information have you used to assess how this policy/service/decision might impact on protected groups?

(include relevant national/local data, research, monitoring information, service user feedback, complaints, audits, consultations, CIAs from other projects or other local authorities, etc.). You should include such information in a proportionate manner to reflect the level of impact of the policy/service/decision.

The legislation is unlikely to impact on protected groups, but has been introduced following Government consultation

Who have you consulted with to assess possible impact on protected groups? *If you have not consulted other people, please explain why? You should include such information in a proportionate manner to reflect the level of impact of the policy/service/decision.*

Cabinet Office presented a green paper on Transforming Public Procurement to Parliament in December 2020 which began the consultation process.
The update to the CPSOs is based upon the interpretation of this legislation and also includes feedback from officers who found the existing CPSOs too complicated to follow.

Analysis of impact on protected groups (and others)

The Public Sector Equality Duty requires Dacorum BC to eliminate discrimination, advance equality of opportunity and foster good relations with protected groups. Consider how this policy/service/decision will achieve these aims. Using the table below, detail what considerations and potential impacts against each of these using the evidence that you have collated and your own understanding. Based on this information, make an assessment of the likely outcome, **before** you have implemented any mitigation.

- *The PCs of Marriage and Civil Partnership and Pregnancy and Maternity should be added if their inclusion is relevant for impact assessment.*
- *Use “insert below” menu layout option to insert extra rows where relevant (e.g. extra rows for different impairments within Disability).*

Summary of impact		Negative impact / outcome	Neutral impact / outcome	Positive impact / outcome
Protected group	<i>What do you know? What do people tell you? Summary of data and feedback about service users and the wider community/public. Who uses / will use the service? Who doesn't / can't and why? Feedback/complaints?</i>			

Age	The Act focuses on simplifying public procurement for public benefit, transparency, scrutiny, and value for money. The updated CPSOs have no bearing on this protected group	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Disability (physical, intellectual, mental) <i>Refer to CIA Guidance Notes and Mental Illness & Learning Disability Guide</i>	The Act focuses on simplifying public procurement for public benefit, transparency, scrutiny, and value for money. The updated CPSOs have no bearing on this protected group	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Gender reassignment	The Act focuses on simplifying public procurement for public benefit, transparency, scrutiny, and value for money. The updated CPSOs have no bearing on this protected group	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Race and ethnicity	The Act focuses on simplifying public procurement for public benefit, transparency, scrutiny, and value for money. The updated CPSOs have no bearing on this protected group	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Religion or belief	The Act focuses on simplifying public procurement for public benefit, transparency, scrutiny, and value for money. The updated CPSOs have no bearing on this protected group	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sex	The Act focuses on simplifying public procurement for public benefit, transparency, scrutiny, and value for money. The updated CPSOs have no bearing on this protected group	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sexual orientation	The Act focuses on simplifying public procurement for public benefit, transparency, scrutiny, and value for money. The updated CPSOs have no bearing on this protected group	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

<p>Not protected characteristics but consider other factors, e.g. carers, care leavers, veterans, homeless, low income, loneliness, rurality etc.</p>	<p>The Act focuses on simplifying public procurement for public benefit, transparency, scrutiny, and value for money. The updated CPSOs have no bearing on these characteristics</p>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
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Negative impacts / outcomes action plan

Where you have ascertained that there will potentially be negative impacts / outcomes, you are required to mitigate the impact of these. Please detail below the actions that you intend to take.

<p>Action taken/to be taken <i>(copy & paste the negative impact / outcome then detail action)</i></p>	<p>Date</p>	<p>Person responsible</p>	<p>Action complete</p>
<p>Not applicable.</p>	<p>Select date</p>		<input type="checkbox"/>
	<p>Select date</p>		<input type="checkbox"/>
	<p>Select date</p>		<input type="checkbox"/>
	<p>Select date</p>		<input type="checkbox"/>

	Select date		<input type="checkbox"/>
	Select date		<input type="checkbox"/>
	Select date		<input type="checkbox"/>
	Select date		<input type="checkbox"/>
If negative impacts / outcomes remain, please provide an explanation below.			
Completed by (all involved in CIA)	Ben Hosier		
Date	13 December 2024		
Signed off by <i>(AD from different Directorate if being presented to SLT / Cabinet)</i>			
Date			
Entered onto CIA database - date			

To be reviewed by (officer name)	
Review date	